

Mark Alan Miner

Industrial Engineering Student - University of Arkansas

970 - 415 - 7945 | Mizarky04@icloud.com | 6200 Watkins Ave, Springdale, AR

Background

Experienced in coordinating schedules, managing operations, and customer communication. Lifelong exposure to construction management, providing a deep understanding of project coordination, site operations, and leadership in the field. Strong leadership, problem-solving, and organizational skills.

Education

University of Arkansas - Fayetteville, AR

- Bachelor in Industrial Engineering
- Fall 2024 - Present
- GPA: PENDING

Collin Community College - McKinney, TX

- General Studies
- Fall 2023 - Spring 2024

Texas A&M University - Commerce

- Electrical Engineering
- Fall 2022 - Spring 2023
- GPA: 3.9

References

Erin Marks

- University of Arkansas UREC Director
- Phone: (404) 432-3664

Haylie Jones

- YMCA Aquatics Executive
- Phone: (469) 314-0743

Skills

- Project Coordination & Scheduling
- Customer & Client Relations
- Microsoft Excel
- Dedicated, determined and hard working
- Leadership & Management
- Strong Communication & Organizational Abilities

Relevant Experience

YMCA Aquatics Coordinator - Rockwall, TX

- Managed daily operations, coordinated staff schedules, and ensured customer satisfaction
- Handled customer inquiries, resolved conflicts, and maintained a safe and efficient environment.
- Developed organizational and leadership skills through hands-on management.
- **I can provide more job experience upon request, if necessary.**